



St Paul's Catholic Primary School

All to All

Bring Your Own iPad Agreement and Responsibilities

Dear Parents,

At various times of the year your child will engage in learning that would be enhanced through the use of their iPad. In this circumstance, the *Bring Your Own iPad Agreement* will apply.

Students will;

- ♦ participate in school-based acceptable use and Digital Citizenship programs
- ♦ be responsible for their own devices while at school. Any form of insurance will need to be decided upon by parents. The school WILL NOT be liable for lost or damaged personal property
- ♦ have devices clearly engraved or labelled in order to be easily identified. They are not to be left at school overnight
- ♦ primarily use devices for educational purposes
- ♦ access Internet via the school's filtered wireless local area network (LAN).
- ♦ use their device only during educational learning opportunities
- ♦ ensure that they have the permission from the subject to be photographed/filmed, when taking photos or film for the purpose directed by the teacher

The above regulations also apply on the way to and from school.

Student Responsibilities for iPad Care

Each student needs to accept responsibility for the implementation of the St Paul's Bring your own iPad Program by meeting the following requirements:

Battery Charging

Student iPads are to be charged at home.

Applications (Apps)

A list of required applications will be provided to parents and these applications need to be on the iPad. Additional applications will be required in the future and parents will be informed of what they are so they can install them.

Acceptable Use

Students must be aware of and abide by the *Information and Communication Technologies Acceptable Use Agreement*. Any breach of this is considered serious and disciplinary action will be taken.

Students need to be aware that material accessed at school must be appropriate for a learning environment. In a primary school this means that all material must be rated 'G' unless the teacher requires it and permission is given by parents. If a student is found to be accessing or sharing inappropriate material, disciplinary action will be taken following the school Behaviour Management Policy.

Transporting the iPad

Student iPads must remain in the cases at all times when in transit. No responsibility will be taken for iPads that are not kept in their cases and in designated places in the classrooms. The iPad should only ever be transported in its protective case in the appropriate compartment of the school backpack.

Other Important Notes

Teachers will inform students on any days that the iPad will not be required such as swimming carnivals and other special event days.

Students are only permitted to use their iPads at school during supervised learning time. iPads are not permitted on the playground at any time.

Students are solely responsible for their iPad and they should not allow any other student access.

The student responsibilities for iPad care must be adhered to by all students. Any student who acts outside the expectations of this Policy will be subject to disciplinary action.

Google accounts are provided for each student for use in curriculum related activities and communication with teaching staff. The smooth operation of the school computer network relies on the proper conduct of the users who must adhere to the following agreement.

As a responsible user I agree that:

I will:

- ◆ protect my iPad by only carrying it in the case provided
- ◆ store my iPad in a safe and secure manner when not in use
- ◆ keep food and beverages away from my iPad
- ◆ treat all learning technologies with respect and due care. Vandalism or any attempt to harm or destroy the equipment or data of others will result in the cancellation of my user rights
- ◆ use my iPad for my own personal use and not make it available to other individuals at school
- ◆ keep applications requested by the school on my iPad
- ◆ not play or share or view content that is inappropriate
- ◆ agree that while at school, my iPad is a learning device only and not for entertainment
- ◆ not use digital technologies to harass or bully another student
- ◆ abide by conventions of etiquette and be respectful of others
- ◆ not reveal personal details, addresses or contact numbers over the internet including my own
- ◆ not share my password with other students
- ◆ not upload images of other students and staff to the internet without permission from the school
- ◆ ensure that my parents are aware of and monitor use of my iPad and the internet at home as this is not the responsibility of the school
- ◆ allow my teacher access to my iPad to check and monitor the content of my iPad

This Agreement will be reviewed on an annual basis by school leadership.

I have read, understood and will abide by the regulations contained within the *Information and Communication Technologies Responsible Use Policy*, the *Information and Communication Technologies Acceptable Use Agreement* and the *Bring Your Own iPad Agreement*.

I give permission for my child _____ to bring their own designated device to
(Student)

school for use in the classroom for educational purposes.

I acknowledge that the school will not be held liable for any damage to, or theft of, the device as a result of this decision.

Parent/Carer: _____

Signed: _____

Date: _____